

**ST PHILIP’S COLLINGWOOD PARISH COUNCIL**

 **24 Oct 2021**

**Minutes**

1. Welcome & Prayer
2. Attendance: Fr John Raike (Chair), Chris Jenkinson, Robert Dawlings (Treasurer), Stuart Ellis, Helen Moore (minutes)
3. Apologies: John Stack, Susan Lawrence.
4. Previous minutes – taken as read and approved.
5. **Sustain the Parish**

5.1 Priest-in-Charge

John has attended two epic half day webinars. John has annointed one person. A hybrid model of onsite and zoom church was offered today with 7 people attending in person.

COVID safe signage and density requirements and John has prepared a COVID safe plan (and placed a hard copy under the computer in the vestry). A COVID Marshall will need to be rostered every week to check everyone attending has a COVID vaccination certificate. John will produce a list of regulars who have already shown their vaccination certificates. Everyone will need to continue checking in using the QR code or listing their contact details on the hard copy list. A few issues with sound today – not coming through speakers (so organ on zoom was not coming through sound system but was played through big screen quite well).

Diocese still recommends that clergy and others work from home when they can so Rushall Park and Wednesday face to face services still not happening. Morning prayer will be offered by zoom for next two Wednesday mornings. Next Rushall Park service will be 10 Nov.

5.2 Treasurer – reports emailed in advance.

Robert sent financial numbers for the month.  We ran at a deficit of $3,782 – which is the biggest deficit since we installed the AV equipment in April.

* Kooyoora were late paying their rent (so that accounts for $1,100).  They have since paid (5 October)
* We paid our annual ‘donations to missions’ for the year (total of $2,325)

So although deficit looks bad initially, it is easily explained.

Also, for reference for future months, I am not aware of the Master Remuneration for John having been agreed and signed.  Until this is completed, I will not be able to fully reconcile the monthly reports from October onwards.

Action: A new MRF agreed to by priest and wardens will be in place by next Sunday.

5.3 Wardens’ Report

Stuart, Chris and Susan will meet this week to finalise the MRF as a priority.

Stuart commended John on continuing to deliver services despite all the challenges.

Stuart asked if we can aim to commence services at 10am – we have a long term issue around not starting on time.

5.3.1 AV upgrade

Fr John has spoken to Jonathan about process for invoicing Clifton Hill fund to pay for AV upgrade and access remaining funds for community building needs.

ACTION: Fr John to fill out form for invoicing Clifton Hill fund - ongoing

5.3.2 Windows on the northern aspect of the hall need replacing.

Fr John planning to speak to someone who does wooden frames which would give better insulation than aluminium frames. Using timber frames was approved at a previous PC Meeting. Chris suggested the sky light should be replaced at the same time.

PC agreed that double glazing wooden frames would be best environmentally.

ACTION: Fr John will follow up with Susan re quotes. Ongoing big project.

5.3.3 The HP computer and monitor is now permanently connected to the AV system and will be used to “Zoom” and conduct FaceBook live streaming of services.

ACTION: Chris to train PC members on how to turn it on before church each week – revisit post lockdown

5.3.4 The fence around the car park has deteriorated and needs to be replaced.

ACTION: Fr John to get quotes for cyclone wire and pool-style fence – revisit post lockdown

1. **Expand our Reach**

John Stack raised an initiative idea about whether we could expand our reach into the indigenous community at this time. Get an aboriginal art exhibition in 2022 Consider purchasing an indigenous artwork to go into the Roy Bradley Hall or to commission a work or to organise an exhibition in 2022. Aim to link to local themes (Yarra) and artists. Could we link this to the focus on climate change too? Climart. – revisit post lockdown

1. **Support refugees**

The collection and distribution of donated food needs attention.

ACTION: John will include this in Parish notices on Sunday to ask if there is anyone willing and able to deliver the donations – revisit post lockdown.

1. **Promote Marriage Equality**
2. **Encourage Sustainable Living**

9.1 Water Pumps

ACTION: John Stack and Chris will follow up on Sunday – revisit post lockdown.

9.2 Faith for Climate Justice – international ARRC event on 17 October

Robert has been in communication with Fr John about alternative plans given that putting up the banner at church on this date is not permitted. Robert has some alternative plans that he will discuss with the environment group that will be COVID safe.

1. Other Business
2. Next meeting: Sunday 28 Nov